

**Newaygo County Mental Health**  
**Minutes of the Regular Meeting**  
**October 13, 2022**  
**10:00 a.m.**

**Call to Order/Welcome/Prayer**

The regular monthly meeting of the Board of Directors of Newaygo County Mental Health was called to order by Chair DeLaat at 10:00 a.m. on Thursday, October 13, 2022 in the Board Conference Room.

Member Kolk opened the meeting with prayer.

**Roll Call**

Members Present: Ralph Bell, Sarah Boluyt, Kathy Broome, Ken DeLaat, Catherine Kellerman, Bryan Kolk, Todd Koopmans, Wayne Mast, Cheryl Parker, Michelle Petz, Helen Taube, and Sue Twing

Others Present: Jeff Labun, COO; Denise Russo-Starback, Clinical Director; Shannon Woodside, recording secretary and Tonya Prewitt

**Communications from the Public**

No communication from the public.

**Approval of Agenda**

**Motion** by Member Boluyt, supported by Member Mast, to approve the agenda as presented. No discussion; motion carried unanimously.

**Approval of Regular Minutes**

**Motion** by Member Parker, supported by Member Broome, to approve the minutes of the Regular Board meeting of September 8, 2022 as presented. Discussion took place; motion carried unanimously.

**Presentation**

Jeff Labun, Chief Operating Officer, gave an update on the Pine Hill house with pictures of the progress. Questions were addressed.

**Directors Update**

Reviewed Director Mills written report, questions were addressed.

**Executive Committee**

*Voting Delegates*

**Motion** by Member Kolk, supported by Member Bell, to appoint Member Taube and Member Koopmans as voting delegates as the Member Assembly meeting at the Community Mental Health Association of Michigan 2022 Fall Conference. No discussion; motion carried unanimously.

## **Finance**

Check Register, Cash Statement and Finance reports were reviewed with inquiries addressed by Jeff Labun, Chief Operating Officer.

Board members have asked to have a notation by the items on the check register that are “Grant dollars”. Mr. Labun will add this information on the next check register.

No meeting scheduled.

## **Policy Committee**

Next meeting is November 15, 2022 at 10:00 a.m.

## **Recipient Rights**

Next meeting is November 14, 2022 at 10:00 a.m.

## **Consumer Advisory Committee (CAC)**

Member Kellerman reported that the Regional CAC will meet on October 14. Everyone is welcome to join the CAC or Persons Served meetings via Zoom.

No meeting scheduled.

## **Promotion & Education Committee**

Member Broome shared that Empowerment Network is collecting socks, gift cards and gift bags with wide bottoms. Member Broome will send the three staff retirees a card from the Board of Director’s. Discussion ensued regarding educational community meetings such as: Human trafficking, jail diversion program, brochure on what to look for (autism, mental health, developmental disability) to include in the gift basket for new parents at the hospital.

No meeting scheduled.

## **Mid-State Health Network (MSHN)**

Member DeLaat and Member Twing shared the following:

- Support the salaries for Direct Care workers
- Passed budget
- Passed Program Contracts

## **Community Mental Health Association (CMHA)**

Member Kellerman reported on the following:

- Positive evaluation for Bob Sheehan, approved his contract
- Person Served meeting will be at the Fall Conference; everyone is welcomed


## **Communications from the Public**


Member Taube shared that next year’s Recipient Rights conference will be September 19 – 22, 2023 at Crystal Mountain.

Member Broome shared that the book Raising Lazarus is very relevant to what is being discussed at board meetings.

**Adjournment**

**Motion** by Member Kolk, supported by Member Kellerman, to adjourn the meeting at 11:07 a.m.  
No discussion; motion carried unanimously.

  
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Ken DeLaat, Chair

  
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Helen Taube, Secretary